

Privacy Statement

General

In this privacy statement we shall describe how UdinkSchepel Attorneys handles the personal data we receive from you.

Processing of Personal Data

Personal data is data that UdinkSchepel Attorneys can use to identify you.

We process the personal data we have obtained from you in accordance with the General Data Protection Regulation (*Algemene verordening gegevensbescherming*). By personal data we mean all information about an identified or identifiable natural person and legal person. During the verification of your identity, the following personal data are processed and stored:

- first and last name, prefix and title;
- date of birth, place of birth, nationality and marital status;
- Chamber of Commerce number, VAT number, bank account number(s);
- contact details, such as your website, email, (postal) address and telephone number(s);
- the type of identity document with which you identify yourself; and
- the document number and period of validity of your proof of identity.

UdinkSchepel also processes the data from the devices with which you visit our website, such as your IP address. Upon your visit to our website this information is automatically provided to our system.

UdinkSchepel Attorneys uses this data to execute the agreement they have reached with you concerning the provision of service. UdinkSchepel Attorneys may also use your data to react to your questions or provide you with information if you have requested this.

Additionally, UdinkSchepel Attorneys receives information about you because you visit our website. When you visit our website this data is automatically provided to our system. You can read about our cookie policy in our Disclaimer.

UdinkSchepel Attorneys complies with the rules of the *Wet Bescherming Persoonsgegevens*, the Dutch Data Protection Act, in the handling of your data.

Security, Confidentiality and Retention Period

We treat all of your information confidentially. Your personal data is stored on our secure servers. UdinkSchepel Attorneys has taken appropriate technical and organisational measures to protect your personal data against loss, destruction or any form of unlawful processing and unauthorised use. Of course, your data is also protected against disclosures, including on social media.

UdinkSchepel Attorneys stores your personal data for as long as it is necessary for the purpose for which

we have obtained the data. It is possible that UdinkSchepel Attorneys has to keep your data longer in order to comply with a legal retention obligation. For example, UdinkSchepel Advocaten is bound by, among other things, the retention period of the Money Laundering and Terrorist Financing Prevention Act (*Wet ter voorkoming van witwassen en financieren van terrorisme, Wwft*). According to the Wwft, we are obliged to keep your data for five years. The retention period starts after the execution of the transaction or after the termination of the business relationship.

Your Rights

If you would like to gain access to the personal data we store about your files at the office, at your request, we will send you a specification thereof free of charge. There may be circumstances in which we are not required to comply with your request to provide copies, for example our client confidentiality. If you wish to change, add to, delete or shield your data, please contact UdinkSchepel Attorneys via privacy@udinkschepel.nl.

Your consent is the basis for processing your personal data. You may always withdraw that consent. Even then UdinkSchepel may remain authorized to process your data, for example to comply with our legal and regulatory obligations.

Bases and Purposes of the Processing of Personal Data

UdinkSchepel Attorneys uses your personal data for the following purposes:

- providing our legal services;
- complying with our legal and regulatory obligations;
- maintaining our administration;
- keeping our accounts, and thereby the calculating and determining of compensations and expenses;
- invoicing the legal services provided;
- performing checks and audits;
- the (marketing) communications which may be of interest to you and us; and
- the monitoring and analysis of our visitor numbers and statistics for the use of UdinkSchepel Attorney's website and social media pages and the improvement thereof.

UdinkSchepel Attorneys processes your personal data if this is permitted on the basis of one or more Grounds from the GDPR, such as (i) your consent, (ii) the execution of an agreement for the provision of legal services, (iii) the compliance with one or more legal and regulatory obligations, and (iv) in the pursuit of our legitimate interests or those of a third party, where those interests outweigh the interests or fundamental rights and fundamental freedoms of the (legal) person whose personal data is involved.

Third Parties

UdinkSchepel Attorneys may share your personal data with third parties, for example courts and government institutions, in the performance of our legal services. Your data may also be visible to third parties whose services UdinkSchepel Attorneys uses, for example our ICT suppliers.

Links

This website may contain links to other websites. UdinkSchepel Attorneys is not responsible for the way in which these other websites handle your personal data. We advise you to read the privacy statement of the relevant website.

Changes to this Privacy Statement

This privacy statement may be altered. This privacy statement was last updated in March 2021.